

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
(1) Topic (one sentence description of the decision being sought) (2) Who will take decision (3) Give date or period within which decision is to be taken (4) Directorate contact (include e-mail and telephone)	(5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable])	(7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date)	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 3/19/20 (1) To consider proposed increase in Hackney Carriage fares (2) Cabinet (3) 3 June and 7 October 2019 (4) Mike Davis, Strategic Director (Corporate Resources) (mike.davis@dover.gov.uk ; 01304 872107)	(5) All Hackney Carriage operators, private hire operators, stakeholders, public (6) E-mail, website, letter and newspaper advert	(7) Rebecca Pordage, Licensing Team Leader (licensing@dover.gov.uk ; 01304 872295) (8) 12 September 2019	(9) Cabinet report (10) Unrestricted (11) 1 March 2019
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) To consider the variation to the Hackney Carriage tariff proposed by the Dover Federation of Licensed Taxi Operators, following a period of consultation.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) October 2019 – non-statutory			